



Notification of Draft  
Decisions Thursday, 10 July 2025

**Notice of Draft  
Decisions of Cabinet -  
Thursday, 10 July 2025**

**3. Leader's Announcements**

**4. Minutes**

The purpose of this item was to consider the minutes of the meeting of Cabinet on 8 May 2025.

There were no amendments to the minutes.

The approval of the minutes was proposed by Councillor Mike Evemy, Leader of the Council and seconded by Councillor Juliet Layton, Deputy Leader and Member for Housing and Planning. This proposal was put to the vote and agreed by Cabinet.

RESOLVED that the minutes of the meeting of Cabinet held on 8 May 2025 be approved as a correct record.

Voting Record:  
4 For, 0 Against, 2 Abstentions.

**5. Public Questions**

**8. Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**

**9. Achieving Corporate Net Zero**

The purpose of the report was to recommend the creation of a Corporate Climate Change Board and note the actions to address the emissions performance gap.

Councillor Mike Evemy, Leader of the Council, introduced the item.



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The recommendations were proposed by Councillor Mike Every and seconded by Councillor Tristan Wilkinson.

RESOLVED that Cabinet

1. Noted the position as set out in the report (Annex A) and the actions required to close the emissions performance gap.
2. Agreed to the creation of a Corporate Climate Change Board to provide accountability for an emissions reduction programme.

Voting Record:

6 For, 0 Against, 0 Abstain.

**10. Creative Cotswolds Action Plan - Culture Strategy**

The purpose of the report was to present Creative Cotswolds to Cabinet for approval.

The report was introduced by Councillor Paul Hodgkinson, Cabinet Member for Health Culture and Visitor Experience.

The recommendations were proposed by Councillor Paul Hodgkinson and seconded by Councillor Juliet Layton.

RESOLVED that Cabinet

1. Approve Creative Cotswolds as the Council's approach to supporting the districts cultural sector.

Voting Record:

6 For, 0 Against, 0 Abstain.

**11. LGA Corporate Peer Challenge Progress Review**

**12. Planning Advisory Service (PAS) Peer Review and Action Plan**

The purpose of the report was to seek Cabinet's endorsement of the findings of the PAS (Planning Advisory Service) Planning Service Peer Challenge report (May 2025) and the proposed Action Plan.

Councillor Juliet Layton, Cabinet member for Housing and Planning, introduced the item.



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The recommendations were proposed by Councillor Layton and seconded by Councillor Every with a change to the wording of the recommendations.

RESOLVED that Cabinet

1. Welcomed the PAS Planning Service Peer Challenge Report (May 2025) and its recommendations and agreed the resultant Action Plan for implementation.
2. Agreed to publish the report and the accompanying Action Plan on the CDC Planning and Building web pages.

Voting Record:

6 For, 0 Against, 0 Abstain.

### **13. Local Plan Update**

The purpose of the report was to confirm the way forward for the Local Plan.

Councillor Juliet Layton, Cabinet Member for Housing and Planning, introduced the item.

The recommendations were proposed by Councillor Juliet Layton and seconded by Councillor Mike Every.

RESOLVED that Cabinet:

Recommended to Council to resolve to merge the two ongoing Local Plan projects currently known as:

- a) the partial update of the adopted Cotswold District Local Plan (2011-2031); and
- b) the Development Strategy and Site Allocations Plan,

into a single comprehensive Full Local Plan Update, incorporating work of the Gloucestershire Strategic Plan, where appropriate, with a view to submission of the single Local Plan in 2026 and adoption in 2027.

Voting record:

6 For, 0 Against, 0 Abstain

And further, subject to Council approving the merging of the plans at Full Council on 16 July 2025, Cabinet also RESOLVED to:

1. Update the Council's Community Infrastructure Levy in parallel with the Local Plan process.



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2. Invest in additional resources to accelerate the delivery of the Local Plan to enable the December 2026 submission deadline to be hit.
3. Confirm the delivery of the Local Plan as a Council priority.
4. Establish a Local Plan Oversight Board and confirm a new Terms of Reference.

Voting record:

6 For, 0 Against, 0 Abstain.

**14. Licenced HMO fee policy and HMO Amenity Standards policy**

The purpose of the report was to review the HMO Licensing fees and the licence period.

Councillor Andrea Pellegram, Cabinet Member for Environment and Regulatory Services, introduced the report.

The recommendations were proposed by Councillor Andrea Pellegram and seconded by Councillor Patrick Coleman

RESOLVED that CABINET:

1. Amended the HMO Licence Fees as set out in the Report and agreed that new fees would apply from 1st September 2025;
2. Approved the HMO licence period increase from 3 years to 5 years.

Voting Record:

6 For, 0 Against, 0 Abstain.

**15. Service Performance Report 2024-25 Quarter 4**

To provide an update on progress on the Council's priorities and service performance 2024/25 Q4 (January to March 2025).

Councillor Mike Evemy, Leader of the Council introduced the report which was duly NOTED by Cabinet.

**16. Financial Performance Report 2024-25 Quarter 4**

On being proposed and seconded the proposal was put to the vote.

RESOLVED that CABINET:



**COTSWOLD**  
District Council

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1. Noted the outturn financial position set out in this report.
2. Noted the Non-treasury Prudential Indicators in Annex B.
3. Approved the transfer to and from reserves as set out in paragraph 2.15 to 2.18 and 6.1 to 6.6 and Annex C.
4. Approved the carry forward of unspent capital budget included in paragraph 6.5 of £0.565m into the 2025/26 Capital Programme.
5. Noted the change in provisions as set out in paragraph 2.14.

Voting Record:

6 For, 0 Against, 0 Abstain.

**Date of Publication: 14 July 2025**

**Closing Date for Call-In: 21 July 2025**

**Action Embargoed until: 22 July 2025**